
PUBLIC CONTRACTS REGULATORY AGENCY
AGENCE DE REGULATION DES MARCHES PUBLICS

**COMMISSION IN CHARGE OF CATEGORIZING SERVICE PROVIDERS
IN THE BUILDING AND PUBLIC WORKS SECTOR**

"PUBLIC WORKS"

SUB-SECTOR

- CATEGORIZATION CRITERIA -

WORKS

1. FORMS

(Company letterhead)

**FORM 1 : PERMANENT AUTHORIZATION TO CHECK THE VERACITY OF
DECLARATIONS**

Ref. No. _____, on _____

**TO THE DIRECTOR GENERAL
OF ARMP
P.O. Box: 6604
YAOUNDE**

**Subject : Permanent authorization to check the veracity
of declarations and references**

Sir,

I the undersigned _____, NIC No. _____, issued on _____,
Director* of the enterprise _____, taxpayer Card No.
_____, whose head office is located at _____, P.O.Box _____,
Tel. _____, by the present hereby authorize the Commission in charge of the
Categorization of Service providers working in the Building and Public Works sector to carry
out, within the framework of its missions, any check on the veracity of declarations submitted
in the candidature file presented by the said enterprise, in view of its participation in the the
Call for Candidatures No. _____.

In witness whereof this authorisation is issued to serve the purpose for which it is intended./-

Signature of Manager

**Please indicate the function*

(Company letterhead)

FORM 2 : SUMMARY OF THE DOCUMENTS

| No. | WORDING | YES | NO |
|--|---|-----|----|
| Administrative file | | | |
| The service provider's compliance with legal and regulatory provisions governing access to public procurement | | | |
| | A stamped application on the official letterhead of the enterprise addressed to the Director General of the Public Contracts Regulatory Agency | | |
| | Certificate of Non Exclusion (CNE) from public contracts issued by ARMP; | | |
| | Clearance certificate issued by the National Social Insurance Fund (CNPS) indicating the staff number and the payroll declared by the service provider during the last three financial years or since the creation of the enterprise, if it exists for less than three years; | | |
| | Proof of solvency of less than ninety (90) days issued by the Registry of the Court of the place of residence of the candidate; | | |
| | Debt clearance indicating that the taxpayer is in good standing with the tax administration; | | |
| | Copies of the Statistical and Tax Declaration of the past three (3) years or since its creation of the enterprise, if the enterprise exists for less than three years | | |
| | Location plan of the enterprise signed by its manager with photos (external view) of the building housing the head office attached. | | |
| Administrative and technical structures, as well as the share capital of the enterprise: | | | |
| | Certified true copy of the Matriculation Certificate in the Trade Register; | | |
| | Certificate(s) of ownership including receipt of payment of the land tax or lease contract(s). | | |
| Technical file | | | |
| Personal technical equipment and logistics of the company related to the service provider's sector of activity: | | | |
| | List of personal technical equipment and logistics with corresponding supporting documents | | |
| | The descriptive sheet of the administrative and technical premises (number and surface Domain of offices of the head office and branches, where necessary) | | |
| Experience and references of services provided in Cameroon: | | | |
| | Detailed list of services performed by the enterprise in the sector concerned over the last ten (10) years | | |
| | Reports of provisional and/or final acceptance | | |
| | Copies of main pages (those relating to the subject, amount, identification of the contractor) of contracts, agreements or contracts executed in the "energy" sub-sector. | | |
| Qualification and experience of permanent staff: | | | |
| | List of permanent supervisory and management staff according to form number 4 stating their professional qualifications in the domain concerned, including supporting documents | | |
| Degree of compliance with Quality, Health, Safety and Environment (QHSE) standards: | | | |
| | Curriculum vitae of the QHSE manager | | |
| | List of QHSE technical equipment and logistics | | |
| Level of compliance with labour legislation in force in Cameroon: | | | |
| | Report of election of staff representatives | | |
| | Third party liability insurance of the enterprise | | |
| Total number of documents | | | |

Signature of the Manager

(Company letterhead)

FORM 3 : IDENTIFICATION FORM OF THE ENTERPRISE

Corporate name of the enterprise:

.....

Head Office Address:

.....

Telephone:

Fax:

Website:

E-Mail :

Corporate form: Ets SARL SA

Activities:

.....

Date of incorporation:

____(dd)/____(mm)/_____(yy)

RCCM No.:

Tax payer No.:

Is the enterprise involved in any National or Professional Collective Agreement?

YES NO

If YES, which one?

Does the enterprise have a third party liability insurance? YES NO

Does the enterprise have staff delegates?

YES NO If YES, how many?

Does the enterprise have a committee in charge of hygiene and security at work? YES NO

Does the enterprise have any convention with a medical centre or with a physician of the labour sector? YES NO

Does the enterprise hold a register of its staff medical checks? YES NO

Chief Executive Officer*:

Names and

Surnames:.....

Managing Director:

Names and Surnames:.....

Manager:**

Names and Surnames:.....

**Please indicate the function*

***Where necessary*

Permanent staff of the enterprise (number)

| Category | Men | Women |
|--------------------|-----|-------|
| Senior staff | | |
| Management staff | | |
| Middle level staff | | |
| Others | | |
| TOTAL | | |

Turnover of the company

| Years | Amount (CFA F) |
|---------------------|----------------|
| 2016 financial year | |
| 2015 financial year | |
| 2014 financial year | |

Description of the working milieu

| | |
|---------------------------------------|--|
| Offices | <input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Surface: _____ m ² |
| Workshops | <input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Surface: _____ m ² |
| Warehouses | <input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Surface: _____ m ² |
| Internal sick bay | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Fire fighting equipment | <input type="checkbox"/> Extinguishers <input type="checkbox"/> Sand boxes <input type="checkbox"/> Smoke detectors |
| Fire safety installations and systems | <input type="checkbox"/> Automatic fire extinguishing system <input type="checkbox"/> Fire hose |
| dustbin | <input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Capacity: _____ litres |
| Utilities | <input type="checkbox"/> Water <input type="checkbox"/> Facilities (WC, toilets, etc.) <input type="checkbox"/> Electricity <input type="checkbox"/> Telephone <input type="checkbox"/> Internet |

Signature of Manager

(Company letterhead)

FORM 6: LIST OF THE COMPANY'S MOST RELEVANT REFERENCES DURING THE LAST 10 YEARS

| No. | CRITERIA | SERVICE 1 | SERVICE 2 | SERVICE 3 | SERVICE 4 | SERVICE 5 |
|-----|---|-----------|-----------|-----------|-----------|-----------|
| 1 | Subject of contract | | | | | |
| 2 | Sources of financing | | | | | |
| 3 | Nature of services | | | | | |
| 4 | Project Owner | | | | | |
| 5 | Contract holder | | | | | |
| 6 | Amount including taxes | | | | | |
| 7 | Report of provisional or final acceptance | | | | | |
| 8 | Additional clauses, if any | | | | | |

NB : Please attach photocopies of the first and last pages of contracts concerned and other supporting documents (Reports, etc).

Signature of Manager

2. EVALUATION SCALES

2.1-QUALIFICATION CRITERIA

| No | CRITERIA | SUB-CRITERIA | | YES/NO | | |
|---|--|--|--|--|------------|--|
| 1 | <i>Compliance by service provider with the regulatory and statutory provisions of access to public procurement</i> | <i>Administrative file</i> | 1.1.1 | Stamped application addressed to the Director General of ARMP | | |
| | | | 1.1.2 | Certificate of Non-Exclusion from public contracts | | |
| | | | 1.1.3 | A clearance certificate issued by the National Social Insurance Fund (CNPS) indicating the staff number and the payroll declared by the service provider for the past three financial years or since the creation of the enterprise, if it exists for less than three (3) years; | | |
| | | | 1.1.4 | Proof of solvency of less than ninety (90) days issued by the Registry of the Court responsible for commercial matters of the place where the head office candidate is located | | |
| | | | 1.1.5 | A debt-clearance certificate | | |
| | | | 1.1.6 | Two (2) copies of the Statistical and Tax Declaration of the three (3) last financial years or since the creation of the enterprise, if the latter was created less than three (3) years ago; | | |
| | | | 1.1.7 | Location plan of the enterprise signed by its manager with photos (external facade) of the building housing the head office. | | |
| 2 | Administrative and technical structures, as well as share capital | <i>2.1 Administrative, technical and financial aspects</i> | 2.1.1 | A certified true copy of the Matriculation Certificate in the Trade Register; | | |
| | | | 2.1.2 | Certificate(s) of ownership including receipt of payment of the land tax or lease(s). | | |
| 3 | <i>Personal technical equipment and logistics in relation to the domain of activity of the service provider</i> | <i>3.1 Technical equipment and logistics owned by the company</i> | 3.1.1 | Cf. list of the technical equipment and logistics of the smallest category of the sector of activity concerned (Roads; Engineering Structures) | | |
| 4 | Experience and references of services provided in Cameroon | <i>4.1 Company's experience and references to be considered if it was incorporated less than three (3) years ago</i> | 4.1.1 | Cf. list of the technical equipment and logistics of the smallest category of the sector of activity concerned (Roads; Engineering Structures) | | |
| 5 | Qualification and experience of permanent staff: | <i>5.1 Permanent technical staff</i> | Existence of the following permanent staff: | | | |
| | | | 5.1.1 | Cf. list of the technical equipment and logistics of the smallest category of the sector of activity concerned (Roads; Engineering Structures) | | |
| TOTAL | | | | | | |
| <i>(NB : The company which obtains 100% of YES shall be declared qualified)</i> | | | | | ___ YES/12 | |

2.2-CLASSIFICATION CRITERIA

2.2-1- ROADS

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO |
|----------|---|-------------------------|--|--------|
| A | 1. Domain of activity | 1.1 | <i>Works for the construction or rehabilitation of asphalt roads, whose amount is above ten billion (10,000,000,000) CFA F</i> | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | More than two hundreds (200) employees | |
| | | 2.2 Payroll | Not lower than 10% of the average turnover of the three (03) last years | |
| | 3. Turnover | 3.1 | Annual turnover before taxes higher than ten billion (10,000,000,000) CFA F | |
| | 4. Permanent technical staff | 4.1 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience) | |
| | | 4.2 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +8 years of experience or (GCE Advanced Level +5) +6 years of experience) | |
| | | 4.3 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | |
| | | 4.4 | 1 Surveys Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | |
| | | 4.5 | 1 Geotechnical Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | |
| | | 4.6 | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +10 years of experience) | |
| | | 4.7 | 1 Civil Engineering Technician or equivalent 10 years of experience | |
| | 5. Technical equipment and logistics of the company | 5.1 | 3 Bulldozers | |
| | | 5.2 | 4 graders | |
| | | 5.3 | 3 Loading shovels | |
| | | 5.4 | 4 Compactors | |
| | | 5.5 | 2 Hydraulic percussion drills | |
| | | 5.6 | 1 Mobile crane | |
| | | 5.7 | 1 Paving machine | |
| | | 5.8 | 1 Tractor | |
| | | 5.9 | 1 Road sweeper | |
| | | 5.10 | 3 Concrete mixers | |
| | | 5.11 | 1 tipper truck | |
| | | 5.12 | 10 dump trucks (20 tones minimum capacity) | - |
| | | 5.13 | 1 Cement truck | |
| | | 5.14 | 2 Water tank vehicles | |
| | | 5.15 | 1 Gravel spreader | |
| | | 5.16 | 1 Crane truck | - |
| | | 5.17 | 2 Tankers | |
| 5.18 | | 1 Tank transporter | | |
| 5.19 | | 2 Fuel trucks | | |
| 5.20 | | 1 Greasing truck | | |
| 5.21 | 2 staff trucks | | | |
| 5.22 | 4 Liaison vehicles | | | |
| 5.23 | 1 Generator unit (110 KVA) | | | |
| 5.24 | 2 Compressor machines | | | |
| 5.25 | 1 Welding set | | | |
| 5.26 | 3 Manual compactors | | | |
| 5.27 | 3 Motor pumps | - | | |
| 5.28 | 2 Dry-land dipper dredges | | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | | |
|----------|---|---|--|--------|---|---|
| A | | 5.29 | 2 Shovel dozers | | | |
| | | 5.30 | 1 Topographical equipment (set) | | | |
| | | 5.31 | 1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves) | | | |
| | | 5.32 | Offices surface area above or equal to 400 metres square | | | |
| | 6. Level of compliance with QHSE Standards | 6.1 Staff profile | 1 QHSE Manager (A Level +3 in Quality/Health/Safety/Environment) | | | |
| | | 6.2 Equipment and logistics | 10 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | | |
| | | | 1 set of collective protection equipment (triangle, cones, marking tape) | | | |
| | | | 1 Internal infirmary or an existing Convention with a medical centre or a contract with an occupational medical doctor | | | |
| | 6.3 Organisation set up | Existence of a Health and Safety Committee that is operational and regulation-compliant | | | | |
| | | Maintenance of the medical checks register | | | | |
| | 7. Level of compliance with labour legislation in force in Cameroon | 7.1 | Third-party insurance | | | |
| | | 7.2 | Report of elections of staff representatives | | - | - |
| | 8. Maximum amount of contracts for which the service provider can bid | 8.1 Threshold | Unlimited | | | |
| | 9. Experience in the provision of services concerned | 9.1 | Reference of a similar contract, worth at least 6 billion or two (2) contracts with a cumulative value at least equal to 8 billion or more, within the last ten (10) years | | | |
| B | 1. Domain of activity | 1.1 | Works for the construction or rehabilitation of asphalt roads, whose amount is above one billion (1,000,000,000) CFA F | | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | Between one hundred and one (101) and two hundred (200) employees | | | |
| | | 2.2 Payroll | Not lower than 10% of the average turnover of the three (03) last years | | | |
| | 3. Turnover | 3.1 | Annual turnover excluding taxes higher than one billion (1,000,000,000) CFA F and not exceeding ten billion (10,000,000,000) CFA F | | | |
| | 4. Permanent technical staff | 4.1 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience) | | | |
| | | 4.2 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | | | |
| | | 4.3 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +8 years of experience or (GCE Advanced Level +5) +6 years of experience) | | | |
| | | 4.4 | 1 Surveys Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | | | |
| | | 4.5 | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +7 years of experience) | | | |
| | | 4.6 | 1 Civil Engineering Technician or equivalent 7 years of experience) | | | |
| | 5. Technical equipment and | 5.1 | 2 Bull dozers | | | |
| 5.2 | | 2 Graders | | | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | | |
|--|---|--|--|---|--|--|
| B | logistics of the company | 5.3 | 2 Back-hoe loaders | | | |
| | | 5.4 | 3 Compactors | | | |
| | | 5.5 | 1 hydraulic percussion drill | | | |
| | | 5.6 | 1 Tractor | | | |
| | | 5.7 | 1 Road sweeper | | | |
| | | 5.8 | 2 Concrete mixers | | | |
| | | 5.9 | 2 Dump trucks (minimal capacity of 20 tons) | | | |
| | | 5.10 | 2 Water tank vehicles | | | |
| | | 5.11 | 1 Gravel spreader | | | |
| | | 5.12 | 1 Tanker | | | |
| | | 5.13 | 1 Tank transporter | | | |
| | | 5.14 | 1 Fuel trucks | | | |
| | | 5.15 | 1 Greasing truck | | | |
| | | 5.16 | 2 staff trucks | | | |
| | | 5.17 | 2 liaison vehicles | | | |
| | | 5.18 | 1 Generator unit | | | |
| | | 5.19 | 2 Compressors | | | |
| | | 5.20 | 1 Welding set | | | |
| | | 5.21 | 2 Manual compactors | | | |
| | | 5.22 | 2 Motor-driven pumps | | | |
| | | 5.23 | 1 Loading shovel | | | |
| | | 5.24 | 1 Tractor loader | | | |
| | | 5.25 | 1 Topographical equipment (set) | | | |
| | | 5.26 | 1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves) | | | |
| | | 5.27 | Offices surface area above or equal to 200 metres square | | | |
| | | 6. Level of compliance with QHSE Standards | 6.1 Staff profile | 1 QHSE Manager (GCE Advanced Level +2 in Quality/Health/Safety/Environment) | | |
| | | | 6.2 Equipment and logistics | 6 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | |
| 1 set of collective protection equipment (triangle, cones, marking tape) | | | | | | |
| 1 Internal infirmary or an existing Convention with a medical centre or a contract with an occupational medical doctor | | | | | | |
| 6.3 Organisation set up | Existence of a Health and Safety Committee that is operational and regulation-compliant | | | | | |
| | Maintenance of register of medical checks | | | | | |
| 7. Level of compliance with labour legislation in force in Cameroon | 7.1 | Third-party liability insurance | | | | |
| | 7.2 | Report of elections of staff representatives | | | | |
| 8. Maximum amount of contracts for which the service provider can bid | 8.1 Threshold | 20 billion | | | | |
| 9. Experience in the provision of services concerned | 9.1 | Reference of a similar contract, worth 600 million or two (02) contracts with a cumulative value of 800 million or more, within the last ten (10) years. | | | | |
| | | | | | | |
| C | 1. Domain of activity | 1.1 | Works for the construction, rehabilitation or maintenance of asphalt earth roads, whose amount is above one hundred million (100,000,000) CFA F | | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | Between twenty-one (21) and one hundred (100) employees | | | |
| | | 2.2 Payroll | Not lower than 10% of the average turnover of the three | | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO |
|---|---|---|---|--------|
| C | | | (03) last years | |
| | 3. Turnover | 3.1 | Annual turnover before taxes higher than one hundred million (100,000,000) CFA F and not exceeding one billion (1,000,000,000) CFA F | |
| | 4. Permanent technical staff | 4.1 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | |
| | | 4.2 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +3 years of experience or (GCE Advanced Level +5) +1 years of experience) | |
| | | 4.3 | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience) | |
| | | 4.4 | 1 Civil Engineering Technician or equivalent 5 years of experience | |
| | 5. Technical equipment and logistics of the company | 5.1 | 1 Grader | |
| | | 5.2 | 1 Back-hoe loader | |
| | | 5.3 | 1 Compactor | |
| | | 5.4 | 1 Concrete mixer | |
| | | 5.5 | 2 Dump trucks (maximal capacity of 20 tons) | |
| | | 5.6 | 1 Water tank vehicle | |
| | | 5.7 | 1 liaison vehicles | |
| | | 5.8 | 1 Generator unit | |
| | | 5.9 | 1 Manual compactor | |
| | | 5.10 | 1 Motor-driven pump | |
| | | 5.11 | 1 Tractor loader | |
| | | 5.12 | 1 Topographical equipment (set) | |
| | | 5.13 | 1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves) | |
| | | 5.14 | Offices surface area above or equal to 80 metres square | |
| | 6. Level of compliance with QHSE Standards | 6.1 Equipment and logistics | 3 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | |
| | | | 1 set of collective protection equipment (triangle, cones, marking tape) | |
| | | | Internal healthcare unit or an existing Agreement with a medical centre or a contract with an occupational medical doctor | |
| 6.2 Organisation set up | | Existence of a Health and Safety Committee that is operational and regulation-compliant | | |
| | | Maintenance of the register of medical checks | | |
| 7. Level of compliance with labour legislation in force in Cameroon | 7.1 | Third-party liability insurance | | |
| | 7.2 | Report of elections of staff representatives | | |
| 8. Maximum amount of contracts for which the service provider can bid | 8.1 Threshold | 2 billion | | |
| 9. Experience in the provision of services concerned | 9.1 | Reference of a similar contract, worth at least 60 million or two (02) contracts with a cumulative value of 80 million or more, within the last ten (10) years. | | |
| | 1. Domain of activity | 1.1 | Works for the maintenance of horizontal and vertical markings or road safety equipment, for which the amount is higher than fifteen million (15,000,000) CFA F | |
| | 2. Administrative situation (cf. | 2.1 Number of employees | Between six (6) and twenty (20) employees | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | |
|--|---|---|--|--------|--|
| D | CNPS document) | 2.2 Payroll | Not lower than 10% of the average turnover of the three (03) last years | | |
| | 3. Turnover | 3.1 | Annual turnover excluding taxes above fifteen million (15,000,000) CFA F and not exceeding one hundred million (100,000,000) CFA F | | |
| | 4. Permanent technical staff | 4.1 | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience) | | |
| | 5. Technical equipment and logistics of the company | 5.1 | 1 Liaison vehicles | | |
| | | 5.2 | 1 Roadway marking machine (horizontal marking) | | |
| | | 5.3 | 1 Roadway drawing machine (horizontal marking) | | |
| | | 5.4 | Offices surface area above or equal to 20 metres square | | |
| 6. Level of compliance with QHSE Standards | 6.1 Equipment and logistics | 2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | | |
| | | 1 set of collective protection equipment (triangle, cones, marking tape) | | | |
| D | 7. Maximum amount of contracts for which the service provider can bid | 7.1 Threshold | 200 million | | |
| | 8. Experience in the provision of services concerned | 8.1 | Reference of a similar contract, worth at least 9 million or two (02) contracts with a cumulative value of 12 million or more, within the last ten (10) years. | | |
| D | 1. Domain of activity | 1.1 | <i>Works for the maintenance or opening up of earth roads, for which the amount is above fifteen million (15,000,000) CFA F</i> | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | Between six (6) and twenty (20) employees | | |
| | | 2.1 Payroll | Not lower than 10% of the average turnover of the three (03) last years | | |
| | 3. Turnover | 3.1 | Annual turnover excluding taxes above fifteen million (15,000,000) CFA F and not exceeding one hundred million (100,000,000) CFA F | | |
| | 4. Permanent technical staff | 4.1 | 1 Civil Engineer or equivalent (GCE Advanced level +3) +7 years of experience or (GCE Advanced Level +5) +5 years of experience) | | |
| | | 4.2 | 1 Civil Engineering Technician or equivalent 5 years of experience | | |
| | 5. Technical equipment and logistics of the company | 5.1 | 1 Grader | | |
| | | 5.2 | 1 Liaison vehicles | | |
| | | 5.3 | 1 Manual compactor | | |
| | | 5.4 | Offices surface area above or equal to 20 square metres | | |
| | 6. Level of compliance with QHSE Standards | 6.1 Equipment and logistics | 2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | |
| | | | 1 set of collective protection equipment (triangle, cones, marking tape) | | |
| | 7. Maximum amount of contracts for which the service provider can bid | 7.1 Threshold | 200 million | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES | NO |
|--|--|--|--|-----|----|
| | 8. Experience in the provision of services concerned | 8.1 | Reference of a similar contract, worth at least 9 million or two (02) contracts with a cumulative value of 12 million or more, within the last ten (10) years. | | |
| D | 1. Domain of activity | 1.1 | Heavy works on road sides for which the amount is higher than 15 million (15,000,000) CFA F | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | Between six (6) and twenty (20) employees | | |
| | | 2.2 Payroll | Not lower than 10% of the average turnover of the three (03) last years | | |
| | 3. Turnover | 3.1 | Annual turnover excluding taxes above fifteen million (15,000,000) CFA F and not exceeding one hundred million (100,000,000) CFA F | | |
| | 4. Permanent technical staff | 4.1 | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience) | | |
| | 6. Technical equipment and logistics | 5.1 | 1 Liaison vehicle | | |
| | | 5.2 | 1 Tractor loader | | |
| | | 5.3 | 1 Power saw | | |
| | | 5.4 | Offices surface area above or equal to 20 metres square | | |
| | 6. Level of compliance with QHSE Standards | 6.2 Equipment and logistics | 2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | |
| 1 set of collective protection equipment (triangle, cones, marking tape) | | | | | |
| 7. Maximum amount of contracts for which the service provider can bid | 7.1 Threshold | 200 million | | | |
| 8. Experience in the provision of services concerned | 8.1 | Reference of a similar contract, worth at least 9 million or two (02) contracts with a cumulative value of 12 million or more, within the last ten (10) years. | | | |
| E | 1. Domain of activity | 1.1 | Heavy works on road sides for which the amount does not exceed than fifty million (50,000,000) CFA F | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | At most five (05) employees | | |
| | | 2.2 Payroll | Not lower than 10% of the average turnover of the three (03) last years | | |
| | 3. Turnover | 3.1 | Annual turnover excluding taxes not exceeding fifteen million (15,000,000) CFA F | | |
| | 4. Permanent technical staff or promoter | 4.1 | 1 Civil Engineering Technician or equivalent 3 years of experience | | |
| | 5. Technical equipment and logistics of the company | 5.1 | 1 Power saw | | |
| | | 5.2 | 3 sets of light equipment (wheelbarrows, picks, machetes) | | |
| | | 5.3 | 1 set of individual protection equipment (helmets, blouses, safety shoes, gloves) | | |
| | | 5.4 | 1 set of collective protection equipment (triangle, cones, marking tape) | | |
| | | 5.5 | Offices surface area above or equal to 12 square metres | | |
| 6. Maximum amount of contracts for which the service provider can bid | 6.1 Threshold | 50 million | | | |
| E | 1. Domain of activity | 1.1 | Works for the construction of rain gates for which the amount does not exceed fifty million (50,000,000) CFA F | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | At most five (05) employees | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | |
|---|--|-------------------------|---|--------|--|
| | CNPS document) | 2.2 Payroll | Not lower than 10% of the average turnover of the three (03) last years | | |
| | 3. Turnover | 3.1 | Annual turnover excluding taxes not exceeding fifteen million (15,000,000) CFA F | | |
| | 4. Permanent technical staff or promoter | 4.1 | 1 Civil Engineering Technician or equivalent 3 years of experience | | |
| | 5. Technical and logistical resources of the company | 5.1 | 1 set of individual protection equipment (helmets, blouses, safety shoes, gloves) | | |
| | | 5.2 | 1 set of collective protection equipment (triangle, cones, marking tape) | | |
| | | 5.3 | Offices surface area above or equal to 12 square metres | | |
| 6. Maximum amount of contracts for which the service provider can bid | 6.1 Threshold | 50 million | | | |
| E | 1. Domain of activity | 1.1 | Works for the maintenance of equipment, for which the amount is higher than fifteen million (50,000,000) CFA F | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | No more than five (5) employees | | |
| | | 2.2 Payroll | At least equal to 10% of the average turnover of the three (3) last years | | |
| | 3. Turnover | 3.1 | Annual turnover excluding taxes not exceeding fifteen million (15,000,000) CFA F | | |
| | 4. Permanent technical staff or promoter | 4.1 | 1 Civil Engineering Technician or equivalent 3 years of experience | | |
| | 5. Technical equipment and logistics of the company | 5.1 | Roadway marking machine (horizontal marking) | | |
| | | 5.2 | Roadway drawing machine (horizontal marking) | | |
| | | 5.3 | 1 set of personal protective equipment (helmets, blouses, safety shoes and gloves) | | |
| | | 5.4 | 1 set of collective protection equipment (triangle, cones, marking tape) | | |
| | | 5.5 | Offices surface area above or equal to 12 square metres | | |
| 6. Maximum amount of contracts for which the service provider can bid | 6.1 Threshold | 50 million | | | |

2.2-2- ENGINEERING STRUCTURE

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | |
|-----------------------------|---|--|---|--------|--|
| A | 1. Domain of activity | 1.1 | <i>Works for the construction or rehabilitation of an engineering structure, whose amount is above ten billion (10,000,000,000) CFA F</i> | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | More than two hundred (200) employees | | |
| | | 2.2 Payroll | At least equal to 10% of the average turnover of the three (3) last years | | |
| | 3. Turnover | 3.1 | Annual turnover before taxes higher than ten billion (10,000,000,000) FCFA | | |
| | 4. Permanent technical staff | 4.1 | 1 Civil Engineer or equivalent specialist in engineering structures(GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience) | | |
| | | 4.2 | 1 Hydraulic Engineer or equivalent (GCE Advanced level +3) +8 years of experience or (GCE Advanced Level +5) +6 years of experience) | | |
| | | 4.3 | 1 Surveys Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | | |
| | | 4.4 | 1 Geotechnical Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience) | | |
| | | 4.5 | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +10 years of experience) | | |
| | | 4.6 | 1 Civil Engineering Technician or equivalent 10 years of experience | | |
| | 5. Technical equipment and logistics of the company | 5.1 | 1 Bulldozer | | |
| | | 5.2 | 2 Graders | | |
| | | 5.3 | 1 Back-hoe loader | | |
| | | 5.4 | 1 Compactor | | |
| | | 5.5 | 1 Hydraulic percussion drill | | |
| | | 5.6 | 1 Mobile crane | | |
| | | 5.7 | 3 Concrete mixers | | |
| | | 5.8 | 1 Dumper | | |
| | | 5.9 | 10 Dump trucks (minimal capacity of 20 tons) | | |
| | | 5.10 | 1 Concrete truck mixer | | |
| | | 5.11 | 2 Water tank vehicles | | |
| | | 5.12 | 1 Gravel spreader | | |
| | | 5.13 | 1 Truck crane | | |
| | | 5.14 | 2 Tanks | | |
| | | 5:15 | 2 Fuel trucks | | |
| | | 5:16 | 1 Greasing truck | | |
| | | 5:17 | 2 staff trucks | | |
| | | 5:18 | 4 Liaison vehicles | | |
| | | 519 | 1 Generator unit | | |
| | | 5:20 | 2 Compressors | | |
| 5:21 | | 1 Welding set | | | |
| 5:22 | | 3Manual compactors | | | |
| 5:23 | | 3 Motor pumps | | | |
| 5:24 | | Dry-land dipper dredges | | | |
| 5:25 | | 1 Tractor loader | | | |
| 5:26 | | 1 Topographical equipment (set) | | | |
| 5:27 | | 1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves) | | | |
| 5:28 | | Offices surface Domain above or equal to 400 metres square | | | |
| 6. Level of compliance with | 6.1 Staff profile | 1 QHSE Manager (GCE Advanced Level +3 in Quality/ Health / Safety/ Environment) | | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | |
|----------|---|--------------------------------|--|--------|---|
| A | QHSE Standards | 6.2 Equipment and logistics | 10 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | |
| | | | 1 set of collective protection equipment (triangle, cones, marking tape) | | |
| | | | Internal Infirmary or an existing Agreement with a medical centre or a contract with an occupational medical doctor | | |
| | | 6.3 Organisation set up | Existence of a Health and Safety Committee that is operational and regulation-compliant | | |
| | Maintenance of register of medical checks | | | | |
| | 7. Level of compliance with labour legislation in force in Cameroon | 7.1 | Third-party liability insurance | | |
| | | 7.2 | Report of elections of staff representatives | - | - |
| | 8. Maximum amount of contracts for which the service provider can bid | 8.1 Threshold | unlimited | | |
| | 9. Experience in the provision of services concerned | 9.1 | Reference of a similar contract, worth at least 6 billion or two (2) contracts with a cumulative value at least equal to 8 billion or more, within the last ten (10) years | | |
| B | 1. Domain of activity | 1.1 | Works for the construction or rehabilitation of an engineering structure, whose amount is above one billion (1,000,000,000) CFA F | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | Between one hundred and one (101) and two hundred (200) employees | | |
| | | 2.2 Payroll | At least equal to 10% of the average turnover of the three (3) last years | | |
| | 3. Turnover | 3.1 | Annual turnover before taxes higher than one billion (1,000,000,000) CFA F and not above ten billion 10,000,000,000 CFA F | | |
| | 4. Permanent technical staff | 4.1 | 1 Civil Engineer or equivalent specialist in engineering structures(GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience) | | |
| | | 4.2 | 1 Hydraulic Engineer or equivalent (GCE Advanced level +3) +7 years of experience or (GCE Advanced Level +5) +5 years of experience) | | |
| | | 4.3 | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +7 years of experience) | | |
| | | 4.4 | 1 Civil Engineering Technician or equivalent 7 years of experience | | |
| | 5. Technical equipment and logistics of the company | 5.1 | 1 Bulldozer | | |
| | | 5.2 | 2 Graders | | |
| | | 5.3 | 1 Loading shovel | | |
| | | 5.4 | 1 Compactor | | |
| | | 5.5 | 1 Mobile crane | | |
| | | 5.6 | 2 Concrete mixers | | |
| | | 5.7 | 1 tip truck | | |
| | | 5.8 | 5 Dump trucks (minimal capacity of 20 tons) | | |
| 5.9 | | 1 Cement truck | | | |
| 5:10 | | 2 Water tank vehicles | | | |
| 5:11 | | 1 Crane truck | | | |
| 5:12 | | 1 Tank | | | |
| 5:13 | 1 Tank transporter | | | | |
| 5:14 | 1 Fuel truck | | | | |
| 5:15 | 1 Greasing truck | | | | |
| 5:16 | 1 staff truck | | | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | | |
|----------|---|---|--|--------|--|--|
| B | | 5:17 | 2 Liaison vehicles | | | |
| | | 5:18 | 1 Generator unit | | | |
| | | 5:19 | 1 Compressor | | | |
| | | 5:20 | 1 Welding set | | | |
| | | 5:21 | 2 Manual compactors | | | |
| | | 5:22 | 2 Motor pumps | | | |
| | | 5:23 | 1 Loading shovel | | | |
| | | 5:24 | 1 Tractor loader | | | |
| | | 5:25 | 1 Topographical equipment (set) | | | |
| | | 5:26 | 1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves) | | | |
| | | 5:27 | Offices surface area above or equal to 200 square metres | | | |
| | 6. Level of compliance with QHSE Standards | 6.1 Staff profile | 1 QHSE Manager (GCE Advanced Level +3 in Quality/ Health / Safety/ Environment) | | | |
| | | 6.2 Equipment and logistics | 6 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | | |
| | | | 1 set of collective protection equipment (triangle, cones, marking tape) | | | |
| | | | Internal healthcare unit or an existing Agreement with a medical centre or a contract with an occupational medical doctor | | | |
| | 6.3 Organisation set up | Existence of a Health and Safety Committee that is operational and regulation-compliant | | | | |
| | | Maintenance of register of medical checks | | | | |
| | 7. Level of compliance with labour legislation in force in Cameroon | 7.1 | Third-party liability insurance | | | |
| | | 7.2 | Report of elections of staff representatives | | | |
| | 8. Maximum amount of contracts for which the service provider can bid | 8.1 Threshold | 20 billion | | | |
| | 9. Experience in the provision of services concerned | 9.1 | Reference of a similar contract, worth at least 600 million or two (02) contracts with a cumulative value of 800 million or more, within the last ten (10) years. | | | |
| C | 1. Domain of activity | 1.1 | <i>Works for the construction or rehabilitation of an engineering structure, whose amount is above one million (100,000,000) CFA F</i> | | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | Between twenty-one (21) and one hundred (100) employees | | | |
| | | 2.2 Payroll | At least equal to 10% of the average turnover of the three (3) last years | | | |
| | 3. Turnover | 3.1 | Annual turnover before taxes higher than one hundred million (100,000,000) CFA F and not exceeding one billion 1,000,000,000 CFA F | | | |
| | 4. Permanent technical staff | 4.1 | 1 Civil Engineer or equivalent specialist in engineering structures(GCE Advanced level +3) +7 years of experience or (GCE Advanced Level +5) +5 years of experience) | | | |
| | | 4.2 | 1 Advanced Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience) | | | |
| | 5. Technical equipment and logistics of the company | 5.1 | 1 Grader | | | |
| | | 5.2 | 1 Back-hoe loader | | | |
| | | 5.3 | 1 Concrete mixer | | | |
| | | 5.4 | 2 Dump trucks (minimal capacity of 20 tons) | | | |
| | | 5.5 | 2 Electrical grind disks | | | |
| | 5.6 | 1 Water tank vehicle | | | | |

| CATEGORY | CRITERIA | SUB-CRITERIA | | YES/NO | | |
|---|---|-----------------------------|---|---|--|--|
| C | | 5.7 | 1 Liaison vehicle | | | |
| | | 5.8 | 1 Generator unit (30 KVA) | | | |
| | | 5.9 | 1 Manual compactor | | | |
| | | 5:10 | 1 Motor-driven pump | | | |
| | | 5:11 | Offices surface area above or equal to 80 metres square | | | |
| | 6. Level of compliance with QHSE Standards | 6.1 Equipment and logistics | | 3 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | |
| | | | | 1 set of collective protection equipment (triangle, cones, marking tape) | | |
| | | | | Internal healthcare unit or an existing Agreement with a medical centre or a contract with an occupational medical doctor | | |
| | | 6.2 Organisation set up | | Existence of a Health and Safety Committee that is operational and regulation-compliant | | |
| | | | Maintenance of register of medical checks | | | |
| 7. Maximum amount of contracts for which the service provider can bid | 7.1 Threshold | | 2 billion | | | |
| 8. Experience in the provision of services concerned | 8.1 | | Reference of a similar contract, worth at least 60 million or two (02) contracts with a cumulative value of 80 million or more, within the last ten (10) years. | | | |
| D | 1. Domain of activity | 1.1 | <i>Works for the construction or rehabilitation of an engineering structure, whose amount is above fifteen million (15,000,000) CFA F</i> | | | |
| | 2. Administrative situation (cf. CNPS document) | 2.1 Number of employees | | between 6 and 20 employees | | |
| | | 2.2 Payroll | | At least equal to 10% of the average turnover of the three (3) last years | | |
| | 3. Turnover | 3.1 | | Annual turnover before taxes above fifty million (15,000,000) CFA F and not exceeding one hundred million 100,000,000 CFA F | | |
| | 4. Permanent technical staff | 4.1 | | 1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience) | | |
| | | 4.2 | | 1 Civil Engineering Technician or equivalent 5 years of experience | | |
| | 5. Technical equipment and logistics of the company | 5.1 | | 1 Pick-up truck | | |
| | | 5.2 | | Motor-driven pump | | |
| | | 5.3 | | Offices surface area above or equal to 20 square metres | | |
| | 6. Level of compliance with QHSE Standards | 6.1 Equipment and logistics | | 2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves) | | |
| | | | 1 set of collective protection equipment (triangle, cones, marking tape) | | | |
| 7. Maximum amount of contracts for which the service provider can bid | 7.1 Threshold | | 200 million | | | |
| 8. Experience in the provision of services concerned | 8.1 | | Reference of a similar contract, worth at least 9 million or two (2) contracts with a cumulative value of 12 million or more, within the last ten (10) years. | | | |